



## Sego Cleaning and Troubleshooting Guide

**This manual includes:**

- Daily/Weekly Maintenance Overview
- Daily Cleaning:
  - Mixing Cup
  - Brewer
  - Waste Bin
  - Drip Tray
  - Outside
- Weekly Cleaning:
  - Fan
  - Instant Canisters
  - Bean Canister
  - Grinder Outlet
  - Inside

## Daily/Weekly Maintenance Overview

### Daily

Mixing Cup
Brewer
Waste Bin
Drip Tray
Outside

### Weekly

Fan
Instant Canister(s)
Bean Canister
Grinder Outlet
Inside

## Mixing Cup

To be completed once a day or every 50 drinks dispensed. The process takes just 2 minutes.

For this process you will require a 1 litre container.

### *Procedure:*

- Remove the mixing cup
- Clean the loose parts with warm water and soap (dishwasher-safe)
- Put everything back in place
- Check all connections



## Daily Cleaning

### **Brewer**

In order to maintain a correct operation of the machine, the brewer should be cleaned on a daily basis.

#### *Procedure:*

- Remove the brewer
- Clean the loose parts with warm water and soap (NOT dishwasher-safe)
- Put everything back in place correctly
- Check all connections
- Activate 'rinse machine'



## Waste Bin

The waste bin must be cleaned.

### Procedure:

- Clean the waste bin with warm water and soap (NOT dishwasher safe)
- Dry

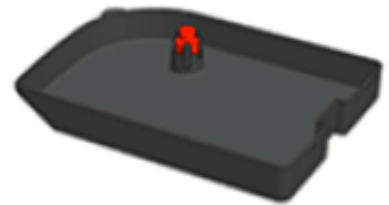


## Drip Tray

The drip tray must be cleaned.

### Procedure:

- Clean the drip tray with warm water and soap (NOT dishwasher safe)
- Check the float (red)



## Outside

The outside of the machine can be cleaned with a damp cloth.

### Procedure:

- Switch the machine off (due to the touch screen)
- Clean the outside of the machine and the drip tray plate with a damp cloth



## Weekly Cleaning

### Instant Canister(s)

Cleaning of the ingredient canister(s) should take place weekly in order to avoid obstructions and jams.

#### Procedure:

- Close the outlet by moving the 'orange' slider to the back
- Take the ingredient canister(s) out of the machine
- Pour out the ingredients in a dry bowl
- Clean the ingredient canister and outlet with a brush (no water!)
- Refill the ingredient canister(s)
- Place the ingredient canister(s) back into the machine
- Open the outlet by moving forward the 'orange' slider



#### Note:

Avoid liquids in the ingredient canister(s).



## Bean Canister

The bean canister should be cleaned in order to remove greasy deposits.

### Procedure:

- Remove the bean canister from the machine
- Empty out all ingredients
- Clean the bean canister (NOT dishwasher safe)
- Dry thoroughly



### Note:

If you clean the bean canister with water, make sure that all parts are very dry before you refill with beans.

## Grinder Outlet

### Procedure:

- Remove the grinder outlet
- Clean the part with hot water and soap (NOT dishwasher safe)
- Dry thoroughly

